

SEATING

Please fill all seats; saving seats is fine!

COUNT

3pm: After Jingle Jam kids leave

5:15pm: Host Lead will estimate

DURING MESSAGE

Keep a watchful eye and be available if needed

OFFERTORY

Begin with baskets on the altar side, first row, and the row with the yellow dot next to the chair.

COMMUNION

Gluten-free hosts are available in the **front on both the left and right sides.**

See if anyone in your section needs Communion brought to them, and tell the Eucharistic Minister when they get to your section.

CANDLE LIGHTING

Please begin lighting candles (lighter in the basket) once half of your section has received Communion. Light from the side opposite the Communion line if possible as soon as Silent Night begins.

LOST CHILDREN & PARENTS

3pm: Bring to the Section Director

5:15pm: Radio alert to Host Lead

EMERGENCIES

Channel 1, 9-1-1 emergency, [location, brief description].



Christmas Eve 2025 Hosts Cheat Sheet

